Step 1

Login to Unified portal (member interface) by using your credentials i.e., UAN number and password



Step 2

After login, click on 'One Member - One EPF Account (Transfer Request)' under Online Services



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

🖶 Home View 🗸 Manage	→ Account →	Online Services -
		CLAIM (FORM-31,19&10C)
UAN Card	Account	ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)
	Settings	TRACK CLAIM STATUS
More Info 🕥 More Inf		nfo 🖸

Step 3

i i i i i i i i i i i i i i i i i i i	FMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA						
		LABOUR & EMPLO		Online Services -			

■ Personal Information						
Name : Bank Account No. :	xxxxxxxxx xxxxxxxx	Mobile No. : IFSC :	xxxxxxxx xxxxxxxx	Email ID : Aadhaar No. :	-	xxxxxxxxx com xxxxxxxxx

	Details of p	present a	account in	to which	transfer	will be	affected
--	--------------	-----------	------------	----------	----------	---------	----------

UAN: Establishment Name :	xxxxxxxx xxxxxxxxx	P.F.Account No. : Establishment Address :	xxxxxxxx xxxxxxxx
Date of joining :	xxxxxxxx	PF Account Held By :	XXXXXXXX
Member Name :	XXXXXXXXX ·····	Date of Birth :	xxxxxxxx
Father/Spouse Name :	xxxxxxxx - · - · /	Relationship :	xxxxxxxx

Step 4

PF account details of previous employment would appear on clicking on 'Get details' below.

Ste	Step 1 : Select details of previous accounts (which are to be transferred)									
Note :	Member has th	e option t	o choose claim for	m attestation by present or pr	revious employer, based on availability of DSC authorized signatory.					
Attestation through : * Previous Employer Present Employer To generate Member ID in required format, click Get MID										
Memb	er ID / UAN : *		100382341773		Get Details Reset					
	Member Name	Member	ID	Establishment/Trust Details		Date of Joining	Date of Exit	Date of Birth	Submit To	PF Acc No. (Trust)
	XXXXXXXXX	*****		XXXXXXXXX		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	****	NA
Dele	e									

Step 5

You have the option of choosing either your previous employer or current employer for attesting the claim form based on the availability of authorized signatory holding DSC. Choose either of the employers and provide member id/UAN:

■ Step 1 : Select details of previous accounts (which are to be transferred)							
Note : Member has the op	tion to choose claim form attestation by present or p	previous employer, based on availability of DSC authorized signatory.					
Attestation through : *	Previous Employer Present Employer	To generate Member ID in required format, click Get MID					
Member ID / UAN : *	Enter MID/UAN	Get Details Reset					

Step 6

In the next step, click on 'Get OTP' to receive OTP to UAN registered mobile number and enter the OTP and click on

submit.

■ Step 2 : Authenticate OTP & Submit						
Note : OTP will be sent on UAN registered mobile number.						
Get OTP	Enter OTP	Submit				